

# TERC Online Use and Privacy Policy

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## TERC Online Use Policy

Last Updated 9/17/14

This usage policy will advise you as to TERC's policy regarding the use of its web sites. Please read this policy carefully. We may change this policy from time to time in order to address new circumstances or changes in site content. All changes will be posted and notification of changes will be sent to registered email addresses.

### Terms and Conditions of Use

The TERC Web Site is provided to you as a public service and without charge in support of our mission to improve math and science education. Your use of this web site acknowledges acceptance of the following terms and conditions of use which apply to TERC's home page (the "TERC Web Site") and its entire family of web sites and wiki spaces as indicated by the terc.edu domain.

### Copyright and Use of Materials Posted on this Site

All content on the TERC Web Site is owned by TERC or its suppliers, or used by permission of the copyright holder, and is protected by copyright and trademark law. Unless otherwise stated, you may print or download a single copy of content (text and/or images) from the TERC Web Site for personal use provided that you keep intact all copyright and proprietary notices. You may not, however, reproduce, sell, or distribute multiple copies of any content - including text and graphics - without obtaining written permission from TERC in advance. Please contact the project to request permission. Certain content may state more restricted use, as required by the copyright holder.

You are solely responsible for any content, including but not limited to text, images, and video, that you post on the TERC Web Site. You may not post content that you did not create or that you do not have permission to post. You may not post executable files of any kind. Any content containing political viewpoints or otherwise political in nature is not allowed and will be removed. You understand and agree that others may, but are not obligated to, edit, delete or remove (without notice) any content from the Web Site, at any time.

Although a variety of views and opinions are expressed on the TERC Web Site, unless otherwise stated these should not be interpreted as TERC's official position.

Projects may post alternative copyright and usage guidelines; unless otherwise stated, the above policy is in effect.

### Use of This Site

We ask that you respect this Site and other users by not posting or transmitting any content that is inappropriate, damaging, infringing, illegal, or not in keeping with TERC's mission. Content posted not in keeping with this policy will be deleted.

### Inclusion and Use of Commenting Tools, Including Forums and Discussion Boards

Projects may wish to include the use of forums, discussion boards, and various commenting tools as part of their online presence.

The use of these forums and discussion boards must be moderated by TERC staff. Participants must be registered (i.e., provide an email address or other identification) to TERC project staff.

Due to concerns regarding inappropriate usage, anonymous posting, commenting, or blogging on TERC-hosted websites is not allowed.

TERC retains the right to modify or remove messages or other material that we consider inappropriate for any reason.

## **Links**

TERC web sites contain links to other sites. TERC is not responsible for the content or privacy practices of these sites, and may delete these links and any other posted content deemed inappropriate at any time.

## **Trademarks**

TERC's logo is a registered trademark of TERC and is protected by law. It may not be used without TERC's prior written consent. Contact [Communications@terc.edu](mailto:Communications@terc.edu) for consent.

TERC has other registered trademarks, which are identified on the TERC Web Site with the ™ sign and are also under trademark protection.

## **Submissions**

If you submit content to the TERC Web Site through a message board, chat room, or any similar interactive service on the Site, you give TERC the nonexclusive right to post such content publicly, unless otherwise stated.

TERC retains the right to modify or remove messages or other material that we consider inappropriate for any reason.

Individual projects may post alternative copyright and submission guidelines. Unless otherwise stated, the above policy is in effect.

## **Security**

Violations of system or network security are prohibited and may result in criminal and/or civil liability.

## **Privacy Policy**

TERC is committed to protecting your privacy as explained in our Privacy Policy. Please review it carefully.

## **Support Level Agreement**

TERC is committed to providing 24-hour availability to the TERC Web Site. However, despite the safeguards we have put in place, TERC cannot guarantee constant access to the TERC Web Site, and is not responsible for lost or delayed requests, e-mail messages, or content.

## **Use Outside the United States**

TERC cannot warrant that the TERC Web Site or the information contained therein may be lawfully accessed, transmitted, viewed, downloaded, or otherwise used outside of the United States. Users from outside the United States are solely responsible for compliance with the laws of the country from which access is made.

## **TERC Online Privacy Policy**

Last Updated 1/07/10

TERC respects the privacy of online visitors and users and is committed to protecting the privacy and security of the visitors and users of this web site. This privacy policy will advise you as to how we collect, use, and protect your personal information. Please read this policy carefully. We may change this policy from time to time in order to address new circumstances or changes in site content. All changes will be posted here. If you have questions or concerns about our privacy policy, please send us an e-mail to: [privacy@terc.edu](mailto:privacy@terc.edu). Please do not send general questions about TERC to this address; they will not be answered.

## **What Information Do We Collect?**

When you visit our web site you may knowingly choose to provide us with personal information about yourself, such as your email address. In addition to this individual information that you may provide to us voluntarily, we collect aggregate data on how you, and all our other visitors, make use of this site.

## **Personal Information You Choose to Provide**

We will not sell, trade, or in any other manner intentionally distribute, disseminate, or disclose any personal identification information about you (such as, for example, your full name, street or mailing address, telephone number or e-mail address) as an individual user of this web site to any companies, organizations, individuals, or any other third party without having first received your permission. However, if you contact us to inquire about a TERC product, we may forward limited contact information about you to our publisher and/or distributor to enable them to respond to your inquiry, without first obtaining your permission. We may request personal identification information from you in connection with your use of, or participation in, surveys, e-mail correspondence, bulletin boards, chat rooms, wikis and other collaborative spaces, mailing list registrations enabling you to receive our publications, or teacher registrations enabling teachers to participate in curriculum field-tests, workshops, and/or other TERC project activities. However, we will only collect this personal information from you if you have voluntarily submitted it to us. Any personal information provided to us may be used in connection with the activities previously referred to above. Should you contact us with questions or comments, we may use your personal information in order to respond to your questions or comments. We may also keep your comments or questions for future reference. It is important to note that if you give out personal information online, through a wiki space, bulletin board or chat room, for example, that information may be collected and used by third parties. We cannot guarantee the security of information you post in these arenas. You disclose such information at your own risk. E-mail communications, by their nature, are not necessarily secure against interception. TERC enables site users to change or modify personal information by contacting the contact person listed on the web site. TERC does not keep digital records of social security numbers, driver's license numbers, or debit/credit card numbers, in keeping with the Standards for the Protection of Personal Information of Residents of the Commonwealth - 201 CMR 17.00.

## Exception

One exception to this policy is that we will release specific information about you to comply with any valid legal process requested by a search warrant, subpoena, statute, or court order.

## Privacy of Children

TERC does not solicit personal information from minors. We will never knowingly request personally identifiable information from anyone under the age of thirteen (13) without prior verifiable parental consent. If we become aware that a site visitor under the age of thirteen (13) has provided personal information without prior verifiable parental consent, we will remove his or her personally identifiable information from our files. Please note, we may maintain a record of that person's name and address in a "do not register" file to prevent subsequent registration of that minor. We recommend against posting personally identifying information of any kind while participating in TERC project activities; however, absolutely no identifying information about persons under the age of 13 may be posted on the TERC Web Site(s). Any information of this kind will be removed.

## Non-personal Web Site Use Information

TERC automatically collects and stores information from each site visitor that is not personally identifying information. As each visitor browses through the web site, reading and/or downloading pages, we will gather and store certain information about the visit. This information does not identify you personally. We automatically collect and store the following information about your visit:

- \* The Internet domain (for example, xcompany.com if you use a private Internet access account, or yourschool.edu if you connect from a school or university domain), and IP address (a number automatically assigned to your computer whenever you are online) from which you access our web site.
- \* The type of browser and operating system you use to access our site, and other details about your software and hardware configurations.
- \* The date and time you access our site.
- \* The pages you visit within our site.
- \* If you came to our pages from another web site, the URL of that web site.

In addition, cookies may be used on some TERC web sites, but solely for purposes of authentication and/or personalization. We do not use cookies to gather information associated with an individual. We use this non-personal information to help us make each of our web sites more useful to visitors by learning about the number of visitors to our site and the types of technology our visitors use.

## Disclaimers

This policy applies to all TERC project web sites, except in circumstances in which individual TERC projects choose to post modified versions of this policy on their project web sites. TERC web sites contain links to other sites. TERC is not responsible for the content or privacy practices of these sites.

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## Contacting TERC

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